

Communications - Electronics

COMMUNICATIONS

CAPR 100-1, Vol. 1, 1 August 1996, is supplemented as follows:

4-8b. (1) Annual nominations for consideration as the "Wing Communicator of the Year" (Senior and Cadet) are submitted when requested by Wing/DA.

5-1. Applicants for ROA-A or ROA-B must have completed Level 1 (for seniors), or Phase 1 (for cadets) prior to issuance of CAPF 76. Members currently holding a valid CAPF 76 but who have not completed Level 1 or Phase 1 must complete Level 1 or Phase 1 within 30 days of the effective date of this supplement. Wing Director of Communication will be responsible for assuring all operators have the appropriate training and revoke CAPF 76 if required training is not accomplished. Cadet Sponsor Members may be issued ROA-B provided they have completed the require ROA-B (BCUT) training and have completed Level 1 and CPPT as required by membership regulations.

5-1a. (7) Demonstrates a knowledge of the phonetic alphabet.

5-1d. Basic Communications User Training, for members described in para 5-1a and b above will be obtained through the Wing Licensing Officer. Application will be made IAW CAPR 100-1, para 5-1. Using WV Wing Form 100-15. Two copies of the application signed by the appropriate signatures must be submitted. Forms that are submitted with significant errors (not signed with original signature, insufficient copies, incomplete or not legible) will not be processed and will be returned for correction. Local reproduction of this form is authorized.

WV Form 100-15 will be used for all request for a WV ROA Card (CAPF 76). This form will be submitted to the WV Wing Licensing Officer. These forms must be completed, properly signed and readable. Type or print clearly using black ink only. Members who transfer to the WV Wing are required to obtain a WV Wing issued ROA Card (CAPF 76). Credit will be given for ROA Cards issued by other Wings, if proof of issue is submitted with the WVF 100-15. (Copy of current CAPF 76, or other evidence). Former members or members who have been inactive for five (5) years or longer, will be required to retrain before the issuance of a new CAPF 76. Retesting will not be required providing there is proof of the original test. If there is no proof available, retesting will be required.

5-3d. Advanced Communication User Training for members described in para 5-3a and b above will be obtained through the Wing Licensing Officer. Application will be made IAW CAPR 100-1, para 5-3 using WV Wing Form 100-15. Upon completion of the Advance Communications User Training the instructor will submit to the Wing Director of Communications a report. The report will include the students name, CAPID, ROA-B card number, the initial score from the test, and the number of hours on the air experience. Note: A minimum of three hours of on the air time is required.

6-1. WVF 100-1 will be used for all applications for a West Virginia Wing Radio Station License Authorization. This form will be submitted to the WV Wing Licensing

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OPR: DOK

Distribution: Each Unit (1); MER/DA (1)

Officer. Forms submitted with major errors (example: not signed by proper individuals, incomplete, or unreadable, etc.) will be returned without any action. Type or print information with black ink only.

6-1a. Radio Station Authorizations for members of the West Virginia Wing.

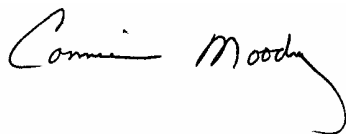
WV WING FORM 100-1A will be used for all request for a West Virginia Wing Radio Station Authorization. This form will be submitted directly to the West Virginia Wing Licensing Officer for processing. Forms that are submitted with significant errors (not signed with original signature, insufficient copies, incomplete or not legible will not be processed and will be returned for correction. Updates to document changes in equipment, mailing address, or telephone numbers will be submitted directly to West Virginia Wing Licensing Officer as soon as possible after they occur.

6-4d. Members of the West Virginia Wing Communications Staff, (Hill-CAP 4 and stations in the 40 series), also have the additional duty of Wing Monitoring Stations. Other stations may be assigned as Monitoring Stations as needed by the Wing Director of Communications.

7-3. The radio station log will be documented on WV Form 100-7. Net Controllers will document their radio station log on WV Form 100-3.

7-6. The Net Controller will follow WV Form 100-13, Net Control Procedures, when conducting the net.

7-6a. One way transmission such as Hill-CAP 4 monitoring, Hill-CAP 123 opening station or similar type "one way" communications not directed to another station will not be tolerated. **EXCEPTION:** Net control stations or alternate net control stations may sign on five (5) minutes prior to the scheduled net to check their radio.



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Administrative Officer

7-9. Stations not meeting reasonable Net participation will have equipment reassigned. Work schedules will be taken into consideration and reassignments will be handled accordingly. Corporate owned equipment must be utilized and operational when needed. Units will endeavor to have at least one (1) HF station checking into the daily scheduled Wing Net. (Cadets are encouraged to join and cover these nets).

7-15e. Added. CAPFLIGHT call signs may be used for private, (member-owned), aircraft being used on reimbursable missions. The call sign will be assigned by the Incident Commander. Temporary call signs will be four (4) digits beginning with 4730. These call signs are good for the active participation on that particular mission only

8-1c. Identifying Repeater or Channel being used. To minimize confusion when operating on VHF-FM, stations will always identify which repeater or simplex channel they are using during the initial call up. This allows the station called to know which channel and tone to use in responding. Each repeater has a "Site Name" as published in the appropriate Wing/Region Communications Directory. The four mandatory simplex channels are numbered one through four as prescribed by National Headquarters. Example: HillCap 2 this is HillCap 4 on Alderson over, or HillCap 2 this is HillCap 4 on channel one, Over.

8-2d, 3a. To minimize confusion when operating on the VHF-FM repeater system, stations will identify which repeater they are transmitting through during their initial call. (Example: Hill-CAP 40, this is Hill-CAP 43 on Madison, over).

10-2. A WV Form 100-2 will be submitted to the Wing DOK to show compliance with this regulation.

10-5c. Stations will use the minimum power output necessary for normal satisfactory operations. At no time will power output exceed the limits as set forth in CAPR 100-1.

RODNEY F. MOODY, Colonel, CAP
Commander